



## ConnectWiseIT Nation Evolve Peer Groups

A 4.5 star hotel in the heart of Melbourne, the contemporary Novotel Melbourne on Collins is perfectly positioned on stylish Collins Street. The hotel offers 380 beautifully appointed Collins Street hotel rooms - each peaceful space designed for natural living. Comprising of business centre, Lane Cafe and Bar and fitness centre, Novotel Melbourne on Collins is a preferred destination for both business and leisure travelers.

**Stay Dates:** 16<sup>th</sup> – 22<sup>nd</sup> February 2020 (6 Nights)

Room Type	Occupancy	Daily Discount
Standard Room (1 Queen/ 2 Single Beds)	Single Double/ Twin	10% off the Best Flexible Rate

- Check in from 2:00pm / Checkout before 11:00am
- **Discount will only be available until Thursday, 16<sup>th</sup> January 2020.** All requests following this time will be subject to availability and best available rate will be offered.
- Booking can be cancelled at least 24 hours prior to booking arrival date before 2pm
- Although the above times are our normal check in and out times, you are welcome to be at the hotel and enjoy our facilities outside these times. Our Front Office staff can store your luggage until your rooms are available or until you depart.

### How to book your accommodation

You can book your accommodation room by contacting our Reservations Department directly on +61 3 9667 5800. Alternatively, you can complete the attached booking form and email to [h1587@accor.com](mailto:h1587@accor.com)

**Please ensure to quote either the block code CWISE170220 or above group name and dates required at time of booking.**

### Car Parking

Valet car parking is available for \$49.00, per car, per night, payable at the hotel.

### Transportation

A taxi from Tullamarine Airport to the hotel will cost approximately \$70.00 - \$80.00 each way. Our dedicated concierge team can also assist to arrange private airport transfers or shuttle bus bookings.

For any more information about our hotel and our facilities please visit <http://www.novotelmelbourne.com.au/>

## Credit Card Payment/Authority

Booking Details			
Guest Name (as per booking)			
Arrival Date			
Departure Date			
Reservation number			
Payer details			
Full Name			
Postal address			
City/Town		Postcode	
Contract Ph			
Email address			
I authorise the following charges (card will be authorized on arrival) – Tick all applicable			
Room only		Meals	
Breakfast		Movies	
Internet		Car Parking	
Bond		All charges	
Others (please specify)			
Credit Card Details			
Name (as printed on credit card)			
Card type - Select	<input type="checkbox"/> Visa <input type="checkbox"/> Master Card <input type="checkbox"/> Amex <input type="checkbox"/> Diners		
Last 4 Digits of Credit card number	<input type="text"/> ** (Credit card provided at point of sale)		
Expiry			
<b>Do you require a receipt for Accommodation (package),</b> <u>Note:</u> The guest will be provided on departure with a receipt for all additional charges (if applicable).			YES/NO
I agree and authorise Novotel Melbourne on Collins to debit my nominated credit card as per the amount(s) nominated, including any authorised guest charges.			YES
Signature (as per credit card)		Date	

**Credit Card Fees** – Novotel Melbourne on Collins also reserves the right to charge a payment processing fee in order to cover its associated administrative costs. Fees are as follows; MasterCard, Visa, Amex and Diners 1.3%.

**Security Bond** - On check-in the guest will be required to provide a bond.

For further information, please contact us on 03 9667 5800

**Age restrictions** - The named guest above must be 18+ years of age, ID maybe required at time of Check-in.

**Privacy** - We recognise that your privacy is very important and we are committed to protecting the personal information, including credit card details we collect from you. Refer to our Privacy Statement for full details.

**Full Terms and Conditions and the privacy policy** - Available on [www.accorhotels.com](http://www.accorhotels.com)